

Woodhurst Parish Council

To all members of the council:

You are hereby summoned to attend a meeting of Woodhurst Parish Council to be held in the Village Hall, St John's Close, Woodhurst on **Monday 16th July 2018 at 7.30pm** for the purpose of transacting the following business:

AGENDA

- 21. Apologies and reasons for absence** – to receive any and complete vote of acceptance / rejection.
- 22. Declarations of Interest** - to receive any pecuniary, or non-pecuniary declarations of interest, personal and/or prejudicial, relating to items on the agenda and to consider any requests for dispensation.
- 23. Public Forum** – to allow any member of the public to address the council
(Time allowed 10 minutes)
- 24. Minutes** – to agree and sign the minutes of the last meeting and changes on previous minutes.
- 25. Finance** – to include Account reconciliation, Audit Update, VAT return Update, statement signing, Natural Woodhurst payment update. Review payments from June meeting.
Payments to be made:
EON- Telephone Box Elec Supply £54.58
N. Farbon – Printing costs £74.00
J J Garden Maintenance - £306.00
A .Notman – PC and software £377.97
Unity Trust Bank – Money transfer, review of payment procedures/Councillor registration and review of banking policy (attached).
- 26. Health & Safety**
- 27. GDPR** – to adopt GDPR Policy (circulated) in principle and discuss review of Parish Council procedures, update on Data Protection Officer appointment.
- 28. Streetlighting** – to discuss Repair and Maintenance Contract update.
- 29. Public Rights of Way (NF)** – Butt Lane.
- 30. Planning Applications**
- 31. Maintenance**
- 32. Traffic Calming / LHI / Traffic Survey** – to review traffic survey results (circulated) and discuss LHI application options.
- 32. Village Hall**
- 33. Village Website**
- 34. Clerk** - Appraisal / Training / Pay Review, Computer hardware and software update.
- 35. Harvest Traffic Letter**- To update letter to local farmers re harvest traffic through village.

Clerk – Sarah Mizuro Golden Green, Church Street, Woodhurst
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36. 2019 Meeting Date

37. Correspondence

38. Items for Next Meeting